



OWN IT: BUILDING BLACK WEALTH

PROCESSING CONTRIBUTION CHECKS

There must be written notification between the Agent and the Broker regarding the amount or the percentage that the agent agrees to contribute to the OWN IT program from their net commission.

1. Confirm with the agent, per the pledge form, the name or entity name that the agent wishes the contribution be made on behalf of.
2. Make the check out to **One City Schools Foundation** with memo: OWN IT Downpayment Fund.
3. Mail the check, this page, and the commission contribution form to: One City Schools / OWN IT; Attn: Gail Wiseman; 2012 Fisher Street; Madison, WI 53713.

CONTRIBUTION DETAILS

This check, made out to One City Schools Foundation, is a contribution for the OWN IT Downpayment Fund made on behalf of the agent identified below.

DATE

AMOUNT

\$

TAX-DEDUCTIBLE INFORMATION

AGENT NAME

BROKER NAME

ADDRESS

CONTACT

EMAIL

EMAIL

PHONE

PHONE

MAIL THIS COMPLETED FORM ALONG WITH THE CONTRIBUTION CHECK